

## Council Minutes

*Monday, February 10, 2020 – 7 PM • Community Hall*

Item	Presented By:	Action	Topic	Report
<b>Pledge of Allegiance &amp; Roll Call</b>	Mayor Stefan Densmore			<p>Mayor Densmore called the meeting to order at 7:00 PM EST. All members present except Mr. Pridonoff.</p> <p>Motion to excuse Mr. Pridonoff by Mr. Marx Second by Mr. Van Harn All in favor</p>
<b>Set the Agenda &amp; Adopt</b>	Mayor Densmore	Review & Motion		<p>Motion to approve the agenda by Mr. Marx Second by Mr. Boettcher All voted in favor.</p>
<b>Persons Registered to Address Council</b>	Resident/Visitor	None	<p>Kim Fantaci – ULI Cincinnati</p> <p>Gwen Boggs</p>	<ul style="list-style-type: none"> <li>• The ULI Technical Assistance Panel (TAP) study has been completed and submitted to Village Administration and Council for review.</li> <li>• ULI makes 5 recommendations that the Village should pursue to increase economic development activity in the Village. The recommendations are: <ol style="list-style-type: none"> <li>1. Public Ownership &amp; Partnerships</li> <li>2. Improve residential housing stock</li> <li>3. Identify Village identity and promote it</li> <li>4. Develop environmental strategy</li> <li>5. Examine and adjust Village's revenue strategy</li> </ol> </li> <li>• ULI will also provide 2 memberships for Golf Manor employees</li> <li>• Ms. Boggs stated that she and her family deeply appreciated the Village's first responders who tended to her brother during a medical emergency.</li> <li>• Ms. Boggs also stated that February is Black History Month, and encouraged everyone in Village, the Village's young people, to learn about the contributions African American's have made to our Country.</li> </ul>

<b>Minutes to be Approved</b>	Andy Lanser	Review & Motion	Previous meeting minutes.	<a href="#">January 27, 2020: Click here to review or download</a> Motion to approve the January 27, 2020 minutes by Mr. Boettcher Second by Mr. Marx All voted in favor.
<b>Departments/Committees</b>				
<b>Mayor</b>	Mayor Densmore	Report & Announcements	Report	<ul style="list-style-type: none"> <li>Mayor Densmore and Village Administration met with representatives from Duke Energy to discuss the pipeline. Mayor Densmore requested from them a list of the 3-5 most recent accidents that have occurred as a result of a pipeline as well as the causes for each. Mayor Densmore is still awaiting a response for this request.</li> <li>Mr. Lanser has provided Mayor Densmore with an Executive Summary of the 2017-2018 Audit that was recently completed. The executive summary, and the audit in full will be presented to the Finance Committee.</li> <li>Mayor Densmore and Village Administration will continue discussions on employee salary structures and Village finances.</li> <li>Mayor Densmore has received a letter from an Ohio State Senator congratulating the Village on the passage of the Non-discrimination Ordinance.</li> <li>Mayor Densmore is working to develop the Golf Manor "Fore" Miler. This will be a 4-mile run/walk in the Village. Mayor Densmore will work with Chief Campbell to determine a route and other security details. The race is tentatively scheduled for May or June 2020. If interested in helping, please feel free to contact Mayor Densmore.</li> </ul>
<b>Village Administrator</b>	Ron Hirth	Report	Report	<ul style="list-style-type: none"> <li>The Stover road reconstruction work is on-going. The new waterline has been installed and is operational.</li> <li>Village Administration is beginning the process of researching employee healthcare plans for 2020. The Village has budgeted for a 10% increase in premium expenses.</li> <li>As part of the "Great American Cleanup Day" the Village has been offered a dumpster by the Hamilton County Recycling and Solid Waste Division to collect tires. Administration will have more information on this in the future.</li> </ul>
<b>Fiscal Officer/Asst. Admin</b>	Andy Lanser	Report	Report	<ul style="list-style-type: none"> <li>The Village's 2019 financial books have been closed and required documents sent to the Ohio Auditor of State. In addition, the</li> </ul>

				<p>2019 financials are available for public review and a notice will be made to the Cincinnati Enquirer.</p> <ul style="list-style-type: none"> <li>• The Village's 2017-18 audit has been completed.</li> <li>• Both the 2019 financials and the audit will be discussed in full at the next Finance Committee Meeting.</li> </ul>
<b>Planning Commission</b>	Matt Boettcher	Report		<ul style="list-style-type: none"> <li>• Next Planning Commission meeting on Monday, March 2, 2020, pending any business.</li> <li>• Planning commission met last Monday and discussed 2020 priorities. The priorities will include an update to the Village's zoning code.</li> <li>• Little Libraries were also discussed. Currently, as accessory structures Village code would prohibit them from residential areas unless a variance granted. The Planning Commission discussed the possibility of a test study where a few would be temporarily approved and monitored while the planning commission evaluated how to adjust the local code.</li> </ul>
<b>Police</b>	Chief Chris Campbell	Report	Mayor's Court Report	<p>Chief Campbell reported Mayor's Court revenue for January 2020 to the Village: \$4,301.89          To the State: \$1,253          Other: \$45          Total Revenue: \$5,599.89</p> <p>Motion to accept the Mayor's Court Report by Ms. Chaney          Second by Mr. Boettcher          All in voted in favor.</p> <ul style="list-style-type: none"> <li>• Lt. Whitford will be recognized as Officer of the Month by the HCPA. The ceremony will be held at the Queen City Club.</li> <li>• There will be a Chili Cookoff on Saturday 2/15/2020 at Grainworks Brewing in West Chester. The Village's Police Department has entered a team. All money raised will be awarded to the Haverkamp Foundation. The Cookoff is from 2-6 pm.</li> </ul>
<b>LMFR Fire District</b>	Chief Jim Puthoff	Report	Report	No report
<b>Solicitor</b>	Terry Donnellon, Solicitor	Legislation & Discussion	Discussion of amending <u>ORD 2019-4:</u>	<u>See Mr. Donnellon's memo to the Executive Committee.</u>

			<p>Establishing Obligations of Owners of Vacant Buildings</p> <p>Discussion of An Ordinance Regulating Rental Properties</p> <p>Discussion of a draft ordinance for sidewalk repair on Stover Ave and future roads projects.</p> <p>Discussion of pending legislation for the Hamilton County Storm Water District Co-Permittee Adoption of Revised Article I, III and V District Regulations for Golf Manor</p> <p>Referendum petition</p> <p>Board of Tax Review</p>	<ul style="list-style-type: none"> <li>the Hamilton County Stormwater District requesting that the Village adopt their updated plan. The District periodically updates their plan, most recently in 2018 and 2013.</li> <li>This will be added to the agenda for the February 24<sup>th</sup> meeting.</li> <li>The Village has received documentation indicating that a group intends to place the Non-discrimination Ordinance on the fall 2020 ballot for referendum.</li> <li>The Village has received a request by a resident for the Village's Board of Tax Review to decide on their personal income tax. The Village has 60 days from the date of receipt to convene the Board on this issue.</li> <li>This will require that the Village update the Board. Council must appoint 2 members and the Mayor is responsible for appointing 1.</li> </ul>
<b>Executive Committee</b>	Lou Marx	Report		<p>The Executive Committee met this evening. <a href="#">Minutes to review or download here.</a> Highlights:</p> <ul style="list-style-type: none"> <li>Several updates were made to the Rental Property Licensing ordinance. Updates include a new fee schedule and a new</li> </ul>

				<p>definition of “short-term” rental in accordance with best practices.</p> <ul style="list-style-type: none"> <li>• Will be referred to full Council for discussion and consideration.</li> <li>• Input should also be sought from landlord community of Village.</li> <li>• First reading set for 2/24/2020.</li> </ul> <ul style="list-style-type: none"> <li>• Several sections of sidewalk have been identified for replacement by the Village engineer. The sidewalks identified for replacement were identified due to their structural integrity.</li> <li>• The Village will begin notifying property owners of the requirement to fix their sidewalks. The plan currently is to notify property owners that they have 30 days to fix their identified sections of sidewalk. Property owners will be provided the option to remedy their sidewalk on their own to Village specifications or the Village will use contractor to make repairs/replacements. If this option is chosen, the costs of repair/replacement will be placed onto property owner’s property taxes.</li> <li>• There will be a \$30 administrative fee added to cost and residents will have 3 years to pay off.</li> </ul> <ul style="list-style-type: none"> <li>• Several updates were made to the Village’s Vacant Building Ordinance. Updates include replacing “building code official” to “property maintenance code official” as well as the updating of the definition of the term “vacant.”</li> <li>• A penalty section has also been added.</li> <li>• The updated Vacant Building Ordinance will be voted on by Council for a first reading on 2/24/2020.</li> </ul> <ul style="list-style-type: none"> <li>• The project is on-going.</li> <li>• Village administration has received an increase in complaints from residents regarding difficulties they are experiencing resulting from the on-going project.</li> <li>• Village Administration is working with the contractor and the residents themselves to alleviate any confusion and difficulty experienced.</li> </ul> <ul style="list-style-type: none"> <li>• Village Census efforts on-going.</li> </ul>
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				<ul style="list-style-type: none"> <li>Village administration is crafting a series of communication pieces that will be used to communicate with residents, businesses, and schools in the Village.</li> <li>The Hamilton County/City of Cincinnati Complete Count Committee has agreed to help fund several 2020 Census related initiatives in the Village.</li> </ul>
Education	Sharon Chaney	Report		<ul style="list-style-type: none"> <li>PRM LSDMC will meet on 2/12/2020.</li> <li>Laura Mitchell and Mike Moroski will be in attendance to discuss school boundaries.</li> </ul>
Non-Profit	Eric Pridonoff			No report
Fire District	Lou Marx	Report		<ul style="list-style-type: none"> <li>LMFR Fire Board meets Wednesday, February 19, 2020 - 6 PM, at Golf Manor.</li> </ul>
Engagement	Danny Kneipp, Chair	Report		Engagement Committee meets on Thursday, February 20, 2020 at 6 PM in Chambers.
<b>Finance Committee</b>	Matt Boettcher, Chair	Report		Finance Committee did not meet this evening.
<b>Old Business</b>				
<b>New Business</b>				
<b>Executive Session</b>			A Matter of Personnel & Compensation	<p>A motion to move to Executive Session for a matter of personnel and compensation by Mr. Marx.  Second by Ms. Chaney  Roll call:  Ms. Chaney: Yes  Mr. Boettcher: Yes  Mr. Marx: Yes  Mr. Kneipp: Yes</p> <p>Motion to move out of Executive Session by Mr. Marx  Second by Ms. Chaney  All in favor</p>
<b>Announcements</b>				<p>Next Meetings for Monday February 24, 2020:</p> <ul style="list-style-type: none"> <li>Audit Committee meets at 5:30 PM in Chambers.</li> <li>Finance Committee meets at 6PM in Chambers</li> <li>Council meets at 7PM in Chambers</li> </ul>

<b>Adjourn</b>				Motion to adjourn at 9:15 PM EST by Mr. Kneipp Second by Mr. Boettcher All voted in favor.

\_\_\_\_\_ Date: \_\_\_\_\_  
Submitted by Andy Lanser, Fiscal Officer

\_\_\_\_\_ Date: \_\_\_\_\_  
Stefan C. Densmore, Mayor

\_\_\_\_\_ Date: \_\_\_\_\_  
Anna Gedeon, Asst. Clerk